

Annex 2- Notification form ¹

GENERAL INFORMATION

Date and time	
<u>Company:</u> - Site (If different): - Address:	<u>Contact:</u> - Name: - Phone: - Mobile: - Fax: - Email: - Title:

PRODUCT

Product and commercial names:
Feed material catalogue number	
Lot/batch number of products concerned	
Quantity/volume concerned	
Date of manufacture or reception	
Selling period	
Product distribution known	<input type="checkbox"/> YES <input type="checkbox"/> NO
Product location known at this time	<input type="checkbox"/> YES <input type="checkbox"/> NO

¹ Any exchange of information related to the purpose of this procedure will be kept strictly confidential and shall only be communicated between the parties involved (EFIS-GTP, Certification Body and Feed/food Business Operator). All information obtained from the Operator and by the Certification Body will be handled in a strictly confidential way by the EFISC-GTP staff. The EFISC-GTP team will not use it for purposes apart from those established in the frame of the crisis management procedure. In agreement with the mutual recognition contracts in place between EFISC-GTP and the other recognized schemes (see annex 3 of EFISC-GTP code 3.1, 4.0 or reference 2.1 of the GTP code v. 1.3A), information provided by the operator could be eventually shared with the concerned scheme/s (which will in turn be treated confidentially in accordance with the mutual recognition agreement with EFISC-GTP). In case of a feed/food safety incident, information can be shared with other National or International feed/food safety schemes in order to control and minimize the impact of the incident.

NATURE OF THE PROBLEM

Nature of the hazard (anomalies, contaminants...)	
Elements leading to the accident (possible cause, confirmed or suspected)	
Which analyses performed?	
Sampling by whom? (accredited lab) / Sampling date	
Nature of risk (effect on the health of humans, animals or plants)	
What other information is available?	
Relevant legislation	

CERTIFICATION BODY INFORMATION AND MEASURES TAKEN

CB informed (name, date...)	<input type="checkbox"/> YES <input type="checkbox"/> NO	
CB decision about follow-up	<input type="checkbox"/> during next audit <input type="checkbox"/> special audit necessary	
Measures already taken	Measure 1:..... Measure 2:.....	
<u>Corrective action:</u>	<i>yes</i>	<i>in progress</i>
Risk analysis	<input type="checkbox"/>	<input type="checkbox"/>
Product recall	<input type="checkbox"/>	<input type="checkbox"/>
Laboratory analysis	<input type="checkbox"/>	<input type="checkbox"/>
Client informed	<input type="checkbox"/>	<input type="checkbox"/>
Supplier informed	<input type="checkbox"/>	<input type="checkbox"/>
Agreed follow-up action with EFISC-GTP *(Deadline for progress report)	
Has there been discussion with others? If so, with whom?	

ADVICES TO USERS

What to do with the product?	
Product recall (location)	
Conditions relating to the product recall	

LIST OF COMPANIES THAT HAVE RECEIVED THE CONTAMINATED FEED/FOOD

NAME OF THE COMPANY	LOCATION	CERTIFIED: GMP+, EFISC-GTP, FCA, Q-S, AIC (UFAS- FEMAS-TASCC), OQUALIM -RCNA INTERNATIONAL. , CSA-GTP²

² In order to define the certification status of clients, EFISC-GTP operators are advised to acquire this information in the scheme owner's websites as indicated in the Annex 4 of this document, or directly from the receivers of the material. In case the receiver has more certificates in order to cover different scopes, the EFISC-GTP operators are requested to refer to the certification status of the product indicated in the sales contract and/or invoice.

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(*) add more lines if needed or enclose the list as separated document.

OTHER INFORMATION

Other Information	
CB decision about Certificate *	
Closing date of notification (EFISC-GTP) *	
Date: Name, function: Signature

*: grey field will be filled in by EFISC-GTP

EFISC-GTP contact details (the notification must be sent to both email addresses):

EFISC-GTP Manager Fulvio Pernice GSM: 0032 (0)492064406 Tel: 0032 2 7619472 Fax: 0032 2 771 38 17 Email: fulvio.pernice@efisc-gtp.eu and support@efisc-gtp.eu	EFISC-GTP Secretary General Nathalie Lecocq GSM: 0032 (0)495785711 Tel: 00322 771 53 30 Fax: 00322 771 38 17 Email: nathalie.lecocq@efisc-gtp.eu, nlecocq@fediol.eu
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